



Sample Classroom Renovation Project Timeline

(If project completion is desired by Fall Semester, submit project by Sept. 1 of previous calendar year)

Schedule is estimated for a sample comprehensive project - timelines may differ with levels of complexity. Simpler projects may have shorter timelines.

e-Builder Status				Total Estimated Schedule	Warranty	
Activities	Entered/Assigned (~9 weeks)		Design (~34 weeks)	~12 months	24 months/2 years after Substantial Completion Date	
	Request Entered <i>(Requestor will receive an immediate email confirmation)</i>	Funding Has Been Confirmed <i>(Project timeline begins)</i>	Planning and Design			Construction <i>(Typically begins after Commencement)</i>
	Fiscal Officer Approval <i>(Request does not move forward to Assigned status until funding is approved by fiscal officer of unit making request)</i>	Scope Verified and Reviewed	Bidding			Installations <i>(Technology, Furniture, Equipment, Data, Specialty)</i>
	Consultant Selection and Procurement <i>(If Consultant required)</i>	Award				

Delays in funding or approvals, changes in scope, and pausing design will delay the overall schedule.

Projects placed on hold will be canceled after 3 months in hold status. To restart after cancellation, the project must be resubmitted.